

# Carlton Parish Council

## **FOR THE ATTENTION OF ALL PARISH COUNCILLORS**

You are hereby summoned to attend the meeting of Carlton Parish Council on **Tuesday 26<sup>th</sup> February 2019** to commence at **7.30pm** in Carlton Methodist Church Schoolroom. In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

### **99. Apologies for Absence**

#### **100. Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

#### **101. Minutes of the Previous Meeting**

To confirm that the minutes of the meeting of the Council held on the 29<sup>th</sup> January 2019 be signed as a correct record. (Page 2-5, attached)

#### **102. Questions from the Public**

#### **103. Selby District Councillor's & North Yorkshire County Councillor's Report.**

#### **104. Clerk's Report.**

#### **105. Correspondence Received**

To receive the letters and emails submitted to the Parish Council

#### **106. Spring Clean**

To consider whether to have a village spring clean.

#### **107. Planning Matters**

#### **108. Financial Matters (page 6, attached)**

108.1. To receive the current account reconciliation to the date of the meeting

108.2. To receive the list of income

108.3. To consider payments made and to be made

108.4. To consider the current account status once payments made have cleared

#### **109. Parish Matters**

#### **110. Date of Next Meeting**

*S. Rockliff*

Clerk to Carlton Parish Council

# Carlton Parish Council

**Draft Minutes of the Full Council Meeting.**  
**Tuesday 29<sup>th</sup> January 2019 at 7.30pm**  
**Carlton Methodist Church Schoolroom.**

**Present:**

**Councillors:** Cllr T. Clayton (Chair), Cllr D. Leek, Cllr K. Longfield, Cllr M. Deller, Cllr J Thewlis, Cllr A. Bradshaw, Cllr P. Welburn, Cllr R. Everatt, Cllr D. Crabtree

**Proper Officer/Clerk:** Mrs S. Rockliff

**Members of the Public:** Three members of the public attended the meeting.

**86. Apologies for Absence**

Apologies for absence were received from Cllr M. Jordan (SDC & NYCC)

**Resolved that the apology for absence be accepted.**

**87. Declarations of Interest**

There were no disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

**88. Minutes of the Previous Meeting**

88.1. The minutes of the Full Council Meeting held on the 27<sup>th</sup> November 2018 were considered.

**Resolved that the minutes of the meeting be accepted as a correct record.**

88.2. The minutes of the Finance Sub-Committee Meeting held on the 14<sup>th</sup> January 2019 were considered.

**Resolved that the minutes of the meeting be accepted as a correct record.**

**89. Questions from the Public**

A member of the public explained that she had taken the decision to cancel the Carols Around the Tree event at the Golden Garden in December due to the weather conditions. The event at the village hall had gone ahead as planned and was well attended.

**Resolved that the explanation be accepted.**

**90. Selby District Councillor's & North Yorkshire County Councillor's Report.**

Cllr Jordan's report was given in his absence by the clerk. Selby Toll bridge is due to close on the 3<sup>rd</sup> February 2019 for three weeks. NYCC are likely to increase their rates by 5%, SDC by £3. Councillors who wish to stand for office after May 2019 have to complete their application.

**Resolved that the report be accepted.**

**91. Clerk's Report**

91.1. The clerk wished to clarify the ownership of the land at Broadacres Garth before ordering the signs. The council confirmed that the land was not privately owned.

91.2. The first application form for the funding for the Golden Garden has been submitted.

91.3. 95 Alive Forms to raise speeding concerns with the police have been completed for Station Road and High Street.

- 91.4. NYCC have confirmed that the Parish council may appoint a contractor to tidy the trods and footpaths on the road from Snaith Bridge to Camblesforth. They have offered to provide advice on how to proceed.
- 91.5. NYCC have said that Vehicle Activated Signs (VAS) that display individual vehicle's speed are not permitted. Only signs that flash the speed limit are permitted.
- 91.6. YLCA have issued advice on the purchase of VAS saying that as they are not a recognised in law means of deterring speed they can only be purchased by councils through using the S137 monies.
- 91.7. NYCC have said that the replacement light programme should commence before the end of the financial year and an invoice sent to the council.

**Resolved that the clerk's report be accepted.**

## **92. Correspondence Received**

- 92.1. YALC Selby Branch Meeting on the 13-02-19 at Selby Town Hall, 7pm.
- 92.2. Letter of thanks from Carlton Village Hall Committee for the grant.
- 92.3. NALC, approved new pay scales for clerks. Forwarded to Chair.
- 92.4. SDC press release for Tour de Yorkshire
- 92.5. YALC Section137 expenditure limit for 2019/20 is £8.12 per person on the electoral roll, an increase from £7.86
- 92.6. Rural Services Bulletin & Rural Services Network Bulletins, forwarded to councillors and interested village groups.
- 92.7. NY Community Messenger. Information from the Police & Fire commissioner regarding the precept. Published on the website.
- 92.8. Grit Bin request for corner of Camm Lane. Agreed to by the Finance Committee together with two replacement bins.
- 92.9. Business Network event at Carlton Towers, 27<sup>th</sup> February 2019.
- 92.10. SDC informing that the solicitor for the council has left the council, P. Mann is now the acting monitoring officer.
- 92.11. SDC/ Network Rail regarding the closure of Jacky Duffin Crossing. Forwarded to Cllr Clayton and Cllr Leek.
- 92.12. NYCC notifying that Hirst Road is to close between 2<sup>nd</sup> and 3<sup>rd</sup> March 2019. Published on the website.
- 92.13. NALC bulletins forwarded to chair

**Resolved that the correspondence received be noted**

## **93. Three Year Budget Plan**

Councillors considered the three year budget plan. The chair explained that known areas of spending had been increased by 5% each year to allow for inflation.

**Resolved that the three year budget plan be accepted**

## **94. Funding Requirement for 2019/20.**

Councillors considered the recommendations of the Finance Sub-Committee for the funding requirement. Cllr Clayton explained that the increased number of houses in the village meant that the Band D charge could be kept at the same rate as the increase compensated for the loss of the government grant.

**Resolved that the funding requirement was £24,341.46. The Band D charge of £37.40 would remain the same.**



96.2. Councillors considered the list of payments made or to be made:

Carlton Parish Council Income Received and Payments to be Approved												
Reconciled Bank Balance at Meeting Date:	Income Received to be Noted				Debit Card Payments to be Approved				Invoices to be Approved			
	29/01/2019	Date	PC Receipt No:	Details	Amount	Date	PC Invoice No:	Details	Amount	Date	PC Inv No:	Details
£3,209.77					18/01/2019	34	Tesco, A4 paper	£2.75	11/12/2018	32	Autela Payroll services	£38.40
					21/01/2019	35	HMRC PAYE	£385.64	19/12/2018	33	Clerk's salary Dec	
									29/01/2019	36	ICO	£40.00
									25/01/2019	37	clerk's salary Jan	
									29/01/2019	38	Carlton Methodist Church, room hire	£20.00
			<b>Total Income Received:</b>	<b>£0.00</b>			<b>Total Debit Card Payments for Approval:</b>	<b>£388.39</b>			<b>Total Invoices to be Approved:</b>	<b>£719.52</b>
			<b>Reconciled Bank Balance to Carry Forward:</b>									
												£2,101.86

**Resolved that the bank reconciliation be noted. The list of invoices be approved for payment.**

### **97. Parish Matters**

97.1. Cllr Clayton had attended the Drax Repower Meeting

97.2. Cllr Longfield reported that there had been a number of comments on social media about dog fouling. She had advised complainants to raise concerns with the council either in writing or by attending the meeting.

97.3. Cllr Longfield & Cllr Deller reported that they had attended the village hall committee meeting.

97.4. Councillors discussed concerns about increase fly tipping especially around Lynwith Lane and Hanger Lane.

**Resolved that the clerk would raise the issue with SDC**

97.5. Rev Becky Allbright introduced herself to the council and explained that community engagement was her remit. She would welcome the sharing of ideas for community engagement.

**The meeting closed at 8.30pm**

## 108. Financial Matters

Bank Statement		Less Approved Payments Not Yet Presented			Add Received Income Not Yet Credited			Add Virements Not Yet Credited	
244									
Date	Closing Balance	Cheque No	PC Invoice No	Amount	Voucher No	PC Receipt No	Amount	Min Ref	Amount
28/01/2019	£3,249.22	1374	32	£38.40					
		1376	33	£310.56					
		1377	36	£40.00					
		1378	37	£310.56					
		1379	38	£20.00					
			<b>Total:</b>	£719.52		<b>Total:</b>	£0.00	<b>Total:</b>	£0.00
			<b>Balance:</b>	£2,529.70		<b>Balance:</b>	£2,529.70	<b>Balance:</b>	£2,529.70
<b>Bank</b>				<b>£2,529.70</b>					

Carlton Parish Council Income Received and Payments to be Approved												
Reconciled Bank Balance at Meeting Date:	Income Received to be Noted				Debit Card Payments to be Approved				Invoices to be Approved			
26th February 2019	Date	PC Receipt No:	Details	Amount	Date	PC Invoice No:	Details	Amount	Date	PC Inv No:	Details	Amount
£2,529.70	14/02/2019		R. Smith, purchase of exclusive right of burial	£315.00	16/02/2019	39	Wilko, stationery	£5.75	25/02/2019	41	clerk's salary, Feb	
					16/02/2019	40	Currys: laptop, software & antivirus	£675.00	26/02/2019	42	Carlton Methodist Church, roomhire, Feb	£20.00
			<b>Total Income Received:</b>	<b>£315.00</b>			<b>Total Debit Card Payments for Approval:</b>	<b>£680.75</b>			<b>Total Invoices to be Approved:</b>	<b>£300.56</b>
<b>Reconciled Bank Balance to Carry Forward:</b>												£1,863.39