

Carlton Parish Council

FOR THE ATTENTION OF ALL PARISHIONERS

You are hereby invited to attend the meeting of Carlton Parish Council on **Tuesday 26th March 2019** to commence at **7.30pm** in Carlton Methodist Church Schoolroom. In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

Agenda

- 100. Apologies for Absence**
- 101. Declarations of Interest**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 102. Minutes of the Previous Meeting**
To confirm that the minutes of the meeting of the Council held on the 26th February 2019 be signed as a correct record. (Page 2-5, attached)
- 103. Questions from the Public**
- 104. Selby District Councillor's & North Yorkshire County Councillor's Report. Community Mapping Project Officer, Office of the Police & Crime Commissioner.**
To consider with the Project Officer the policing and crime concerns of residents to enable communications to deliver useful information and provide help with issues.
- 105. Clerk's Report for On-going Matters**
- 106. Correspondence Received**
- 107. Elections 2019**
To consider procedures for the elections on the 2nd May 2019 and afterwards.
- 108. Clean -Up Carlton (Spring Clean)**
To consider arrangements for the spring clean on the 6th April 2019.
- 109. Grant Application**
To consider the grant application from the Carlton Village Hall 'Book Swap' Group.
- 110. Planning Matters**
- 111. Financial Matters**
 - 111.1. To receive the current account reconciliation to the date of the meeting
 - 111.2. To receive the list of income
 - 111.3. To consider payments made and to be made
 - 111.4. To consider the current account status once payments made have cleared
- 112. Parish Matters**
- 113. Confidential Matters**
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 114. Date and Time of Next Meeting**

Carlton Parish Council

Draft Minutes of the Full Council Meeting. Tuesday 26th February 2019 at 7.30pm Carlton Methodist Church Schoolroom.

Present:

Councillors: Cllr T. Clayton (Chair), Cllr D. Leek, Cllr M. Deller, Cllr J Thewlis, Cllr A. Bradshaw, Cllr P. Welburn, Cllr R. Everatt, Cllr D. Crabtree

Proper Officer/Clerk: Mrs S. Rockliff

Members of the Public: Five members of the public attended the meeting.

99. Apologies for Absence:

Apologies for absence were received from Cllr K. Longfied.

Resolved that the apology for absence be accepted.

100. Declarations of Interest:

There were no disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

101. Minutes of the Previous Meeting:

The Minutes of the Full Council Meeting held on the 29th January 2019 were considered.

Resolved that the minutes of the meeting be accepted as a correct record.

102. Questions from the Public:

102.1 A member of the public asked if the council would consider making a grant to the 'Book Swap' group that is held each week in the village hall.

102.2 Cllr Clayton advised the person to complete an application form for a grant.

A member of the public said that the recently installed dropped kerb on Pinfold Lane/High Street was very good. She thanked Cllr Jordan for his assistance in arranging for the kerb installation.

Resolved that the questions be noted. The clerk to forward the grant application form to the member of the public.

103. Selby District Councillor's and North Yorkshire County Councillor's

Report:

103.1 There are going to be a series of road closures in the area including Hirst Road, Carlton.

103.2 The main road through Hensall is to be closed for major repair work.

Diversions are in place.

103.3 SDC and NYCC have agreed their precepts.

103.4 The proposed move of the Police Station from Portholme Road to the Selby District Council building on Doncaster Road is going ahead.

Resolved that the report be noted.

104. Clerk's Report:

104.1 NYCC have been contacted regarding advice for the trod maintenance work.

104.2 Following the submission of a '95 Alive' Form North Yorkshire Police have said that they are to install covert monitoring equipment to measure the speed of vehicles using High Street and Station Road.

104.3 The fly tipping on Lynwith Lane and Hanger Lane has been reported to SDC.

104.4 The first form for the Golden Garden funding from SDC has been approved.

The second form needs to be signed by councillors and submitted for approval.

104.5 Hirst Road will be closed on the 9th – 10th March, 16th – 17th March and the 23rd – 24th March at the level crossing. The clerk had requested that a sign be placed on the junction of Hirst Road/ High Street advising that local businesses were open as usual

104.6 The clerk and Cllr Clayton had attended a meeting at SDC regarding the forthcoming elections on 2nd May 2019. The clerk gave each councillor a copy of the nomination form together with guidance on how to complete the form. Councillors wishing to stand for election must complete the nomination form. The forms cannot be completed until after the 3rd March 2019. They must be returned to the clerk by the 15th March so that they can be checked by SDC on the 18th March. Members of the public wishing to stand for election are not able to do so until after the announcement of election on the 18th March. The clerk is not able to assist the public on completion of the form, they must contact SDC.

104.7 Two emails had been sent to Carlton Towers regarding siting a bus shelter near Church Lane. A response is still being awaited.

Resolved that the clerk's report be noted. The Golden Garden form to be signed. The clerk to write to Carlton Towers re the bus shelter.

105. Correspondence Received:

105.1 Rural Services Bulletin, forwarded to councillors

105.2 North Yorkshire Police, Fire & Crime Commissioner (NYPFCC), request for volunteers to help scrutinise police practice. Displayed on the website.

105.3 Request from a member of the public for a bus shelter with seating on both sides of the road at Church Lane/High Street.

105.4 S. Hutchinson, NYPFCC, asking if he could attend a Parish Council meeting.

105.5 NALC Bulletin forwarded to chair.

105.6 St Leonard's Hospice flyer to raise awareness of their work. Displayed on the website.

105.7 Email reporting faulty street light. Informed NYCC

105.8 SDC survey on views of Selby. Forwarded to councillors.

Resolved that the correspondence received be noted.

106. Spring Clean.

Councillors considered dates for a spring clean in the village.

Resolved that the spring clean be on Saturday 23rd March & Sunday 24th March.

The clerk to complete the necessary paperwork for SDC.

107. Planning Matters

107.1 Planning Applications: Proposed extension to 12. Mill Lane, Carlton.

Resolved to return with no objections.

107.2 Notifications of Decisions:

107.2.1 Proposed extension at Redbricks, Station Road. Carlton. Permitted

107.2.2 Proposed erection of a garage at Jandrem, Hirst Road, Carlton. Permitted.

107.2.3 Proposed extension at 3. Broadacres Garth, Carlton. Permitted.

Resolved that the decisions be noted.

108. Financial Matters

108.1 Councillors received the current account reconciliation to the date of the meeting:

Bank Statement No:		Less Approved Payments Not Yet Presented			Add Received Income Not Yet Credited			Add Virements Not Yet Credited	
244									
Date	Closing Balance	Cheque No	PC Invoice No	Amount	Voucher No	PC Receipt No	Amount	Min Ref	Amount
28/01/2019	£3,249.22	1374	32	£38.40					
		1376	33	£310.56					
		1377	36	£40.00					
		1378	37	£310.56					
		1379	38	£20.00					
			Total:	£719.52		Total:	£0.00	Total:	£0.00
			Balance:	£2,529.70		Balance:	£2,529.70	Balance:	£2,529.70
Reconciliati				£2,529.70					

108.2 Councillors received the list of income

108.3 Councillors received the list of payments made and to be made

108.4 Councillors received the current account status once the payments have cleared.

Carlton Parish Council Income Received and Payments to be Approved												
Reconciled Bank Balance at Meeting Date:	Income Received to be Noted				Debit Card Payments to be Approved				Invoices to be Approved			
26th February 2019	Date	PC Receipt No:	Details	Amount	Date	PC Invoice No:	Details	Amount	Date	PC Inv No:	Details	Amount
£2,529.70	14/02/2019		R. Smith, purchase of exclusive right of burial	£315.00	16/02/2019	39	Wilko, stationery	£5.75	25/02/2019	41	clerk's salary, Feb	
					16/02/2019	40	Currys: laptop, software & antivirus	£675.00	26/02/2019	42	Carlton Methodist Church, roomhire, Feb	£20.00
					21/02/2019	43	argos, laptop case and mouse	£23.98	26/02/2019	44	YLCA clerk's training	£115.00
			Total Income Received:	£315.00			Total Debit Card Payments for Approval:	£704.73			Total Invoices to be Approved:	£415.56
Reconciled Bank Balance to Carry Forward:												£1,724.41

Resolved that the income received be noted. The payments made and to be made be noted. The current account status be noted.

109. Parish Matters.

No parish matters were received.

110. Date and Time of Next Meeting:

Tuesday 26th March at 7.30pm

Cllr Clayton closed the meeting for members of the public at 8.13pm

